



10th September 2021

Dear Parents/Carers

Art Club
Years 3 & 4

We will be running an art club for pupils in Years 3 and 4 this term on a Monday from 3.15pm – 4.30pm in the 3M.

The charge for this club will be £5.00 per child, per session and should be paid in full on School Gateway for the total number of sessions the club is offered, prior to the start of the club in order for your child to attend the club.

Year 3 sessions will be in Autumn 1 and Year 4 sessions in Autumn 2:

Year 3 – 20th September – 18th October

Year 4 – 8th November – 6th December

There will be 5 sessions at a cost £5.00 per session. Please could you make full payment of £25.00 on School Gateway by Thursday 16th September. Failure to do so will result in your child being unable to attend. **The club will be bookable on school gateway after 8.15am on Monday 13th September. Cooking club has limited spaces so please do ensure you book as soon as possible to avoid disappointment.**

We are trialling a new way of booking and paying and would be grateful if you could log on to school gateway and follow these steps:

- Click on **CLUBS**
- Select Art Club
- Make a booking/select all dates
- Ensure you select **BOOK** after selecting the dates
- Add the payment to your basket and complete payment

Please ensure you select all 5 dates, book them AND make payment. Without completing both steps your child will not be booked on and therefore will not secure their place on the club. If payment is made without booking the dates a refund will be made. If a booking is made without payment the booking will be cancelled.

This is new to us all so please bear with us while this is trialled. If you have any problems please let me know. Be aware that once you have paid, the club will still show in your basket, so please don't pay twice! Once the payment request has expired it will no longer show.

Children attending Art club will meet Mrs McWhinnie in 3M at the end of the day.

Head Teacher: Mr R Veale

Please collect your child from the exit by the red phone box at the front of the school. Children not collected promptly at 4.30pm will be sent to After School Care at a charge of £5.50.

Yours faithfully,

Sarah Dobson